

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room
April 23, 2012
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF APRIL 10, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner**

B. *Student Trip*

The Administration recommends approval of the following student trip requests:

1. ***Southern Lehigh High School Speech and Debate Team* to attend the National Catholic Forensic League's Grand National Tournament in Baltimore, Maryland on May 25, 2012 through May 28, 2012. (V, B-1)**
2. ***Southern Lehigh High School Future Business Leaders of America* advisor and student qualifier to attend the National Conference in San Antonio, Texas on June 27, 2012 through July 3, 2012. (V, B-2)**

C. *2011 Data Assessment Report*

A presentation on the 2011 Data Assessment Report will be given by Mrs. Kristen Lewis, Assistant to the Superintendent, Mrs. Joan Takacs, Director of Secondary Education, Mr. Ken Jordan, Director of Elementary Education and Instructional Technology, and Mrs. Andria Buchman, Director of Special Education.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of April 23, 2012. (VI, A)**

B. *Southern Lehigh Public Library*

The Administration recommends approval to maintain the current contribution of \$64,000 to the Southern Lehigh Public Library for the 2012-2013 budget.

C. *High School Band Uniforms Bid*

The Administration recommends approval of the bid for High School band uniforms to DeMoulin Brothers & Company in the amount of \$31,748.00. (VI, C)

D. *Preliminary Adoption of 2012-2013 General Fund Budget*

The Administration recommends approval of PDE-2028, Preliminary General Fund Budget. Mr. Jeremy Melber, Director of Business Services, will provide a presentation. (VI, D)

VII. SUPPORT SERVICES

A. *Lehigh Valley Cooperative Purchasing Council Gasoline and Fuel Bid*

The Administration requests awards acknowledgement of the Lehigh Valley Cooperative Purchasing Council Gasoline and Fuel Bid to Isobunkers, LLC of Aston, PA in the amount of \$0.1665 over rack for regular grade gasoline and to Mansfield Oil Co. of Gainesville, Inc., Gainesville, GA in the amount of \$0.1858 over the rack for deliveries under 7,000 gallons and \$0.0017 for deliveries over 7,000 gallons for UltraLow Sulfur Diesel for the period of May 1, 2012 to April 30, 2013. Participation with the LVCPG Gasoline and Fuel Bid was approved at the March 7, 2009 School Board meeting. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following certificated staff:

Jennifer Jaen, Spanish teacher, Southern Lehigh High School, beginning March 26, 2012 for the remainder of the 2011-2012 school year.

2. *Long-Term Substitute 2012-2013*

*The Administration recommends approval of the following long-term substitute staff for 2012-2013:

Natalie Deacon, Long-Term Health and Physical Education Substitute teacher, Southern Lehigh High School, for the first semester of 2012-2013, at Bachelors, Step 13, at a salary to be determined. The Bachelors, Step 13 salary for 2011-2012 is \$45,185. Ms. Deacon will fill the position during the childrearing leave of *Jennifer Edwards*.

Gloria Toner, Long-Term Substitute Librarian .6, Liberty Bell Elementary School, for the 2012-2013 school year at Bachelors, Step 13, at a salary to be determined. The Bachelors, Step 13 salary for 2011-12 is \$45,185 and will be adjusted for the .6 position. Ms. Toner will fill the position during the childrearing leave of *Jessica Dimmig*.

- B. *Noncertificated Staff*
- C. *Extra-Compensatory Positions*

- 1. *Subject Area Leader 2011-2012*

*The Administration recommends approval of Ryan Haupt as Subject Leader, Mathematics 9-12 for the 2011-2012 school year, effective April 25, 2012 at a stipend of \$3,201 (pro-rated) while *Justina Viola* is on leave.

- 2. *Volunteer Coach Appointment*

*The Administration recommends approval of the appointment of the following volunteer coach for the 2011-2012 school year:

Robert Trexler Softball

- 3. *Coach Appointments*

*The Administration recommends approval of the appointment of the following coaches for the 2011-2012 school year:

Eric Stemple, Head Boys' Lacrosse, at a stipend of \$5605 (pro-rated), effective April 5, 2012. Mr. Stemple will fill the position created with the resignation of *Bernard Matthew Walsh*.

Benjamin Snyder, Assistant Boys' Lacrosse, at the stipend of \$568.74 (represents 50/50 split of the remaining stipend with *Brian Boorse*), effective April 19, 2012. Mr. Snyder will fill the position created with the reassignment of *Eric Stemple*.

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report..... Mrs. Christman (IX, B)
- C. Facilities Report..... Mrs. Christman (IX, C)
- D. Strategic Plan/Middle States Report.....Mrs. Lewis (IX, D)

X. OLD BUSINESS

- A. *Proposed 2011-2012 School Board Meeting Dates (Revised)*
The Administration recommends approval of the proposed School Board Meeting dates for September, 2012 through August, 2013. (X, A)

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)
- B. Graduate Study Pre-approval
 The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT